



Embassy of the United States of America Belmopan

Press Release

February 17, 2010

Appointments Required for American Citizen Services

Starting **Monday, March 1, 2010**, all U.S. citizens seeking new or renewed passports, additional passport pages, notarial, and Consular Report of Birth Abroad services at the U.S. Embassy in Belmopan will need to schedule an appointment. Other services will continue to be available on a walk-in basis during new walk-in hours listed below. Emergencies that involve the death, injury, hospitalization, or arrest of an American citizen will continue to be handled without prior appointment.

This change is being implemented so that sufficient time and attention can be focused by consular staff on each service request.

To make an appointment, please visit the citizen services page of the U.S. Embassy website at http://belize.usembassy.gov/citizen_services.html, review the information on required documents for each service, and schedule the appointment online.

Same-day appointments for passports lost due to accident, theft, or robbery will be available during the service hours listed below, or by phone request, as appropriate. Please note that overlooking that a passport has expired (or is about to expire) when making travel arrangements does not constitute an emergency.

Non-appointment services are provided Monday mornings from 9:00 to 11:00, Monday afternoons from 1:00 to 3:00, and Thursday afternoons from 1:00 to 3:00. Non-appointment services include questions about U.S. social security benefits, U.S. veteran benefits, voting, tax filing, consular registrations, passport pickup, non-emergency requests for assistance, and general inquiries.

For emergency services, the American Citizen Services office at the Embassy is open from 8:00 a.m. to 5:00 p.m., Monday through Friday. Americans requiring emergency services on weekends, holidays, or outside of normal business hours should contact the Embassy Duty Officer at 610-5030.

Non-emergency questions for American Citizen Services may be directed via e-mail to: ACSBelize@state.gov.

The U.S. Embassy is located in Belmopan on Floral Park Road. The telephone number is 822-4011.

Floral Park Road, Belmopan, Cayo
Telephone (501) 822-4011, Fax (501) 822-4050
E-mail: ACSBelize@state.gov
http://belize.usembassy.gov/citizen_services.html